

BUILDING SAFETY REGULATOR INSPECTION SCHEDULE

Guidance Note: 09 / Annex: 9B / Version: 1.0

Date: 18/12/2025

Building Control Application Reference:

Name of Applicant:

Building Address: Project Name and Address

Date:

Notice to The BSR Regulatory Lead

This notice provides information on inspections for the agreed stages of work.

It will be used to notify the Building Safety Regulator of when the agreed stages of work are due to be completed and allow inspection arrangements to be made in advance of completion.

This Inspection Schedule does not limit the Building Safety Regulator's ability to carry out additional inspections for further specific elements of the work

Contract Particulars

Insert Details of Client

Insert Details of PC

Insert Details of PD

Insert Details of RBI

Notes

Note 1: The Principal Contractor should send the RBI updated copies of the Inspection Schedule throughout the Build Phase to reflect any changes to the build sequence or programme upon which this BSR Inspection Schedule is based.

Note 2: This BSR Inspection Schedule sets out in principle summary terms the primary information that should be provided to satisfy the inspection process. For complex projects, the schedule is likely to be significantly more detailed. The RBI Inspection Reports are likely to be significant documents. Both these and any reports and information which detail how actions have been closed out should securely filed for future Golden Thread purposes.

INSERT LOCATION PLAN, PROJECT SITE LAYOUT PLAN AND ADDRESS

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Inspection Number	Inspection description/Area to be inspected	Planned Start Date	Planned End Date	Actual Inspection Date	Resource Name / Role	Inspection Report (continue to a separate sheet if you require more space)	Action Required	Date Issue Raised or Resolved
1	Commencement (Start on site) Reg 9 (2)	Applicant to notify BSR minimum 5 days before the works are due to commence			Name of RBI RBI			
2	Commencement of piling operations on site	Applicant to notify BSR minimum 5 days before this stage is reached on site			Name of RBI RBI			
3	Commencement Reg 9(3)	Applicant to notify BSR max 5 days after the date commencement is deemed to have commenced			Name of RBI RBI			
4	Commencement of the installation of reinforced pile caps and ground beams	Applicant to notify BSR minimum 5 days before this stage is reached on site			Name of RBI RBI			
5	Commencement of underground drainage works.	Applicant to notify BSR minimum 5 days before this stage is reached on site			Name of RBI RBI			
6	Commencement of the reinforced concrete frame structure	Applicant to notify BSR minimum 5 days before this stage is reached on site			Name of RBI RBI			
7	Commencement of the construction of the external façade	Applicant to notify BSR minimum 5 days before this stage is reached on site			Name of RBI RBI			

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9	Commencement of fire stopping works	Applicant to notify BSR minimum 5 days before this stage is reached on site			Name of RBI RBI			
10	Additional progress inspections at three/four weekly intervals	Applicant to notify BSR minimum 5 days before the inspection day			Name of RBI RBI			
11	Inspections at appropriate intervals assuring compliance with the arrangements for planning managing and monitoring the works (B Regs Part 2A)	Inspection dates to be agreed between Applicant and BSR during construction phase			Name of RBI RBI			
12	Project completion and handover	Applicant to notify BSR minimum 5 days before the inspection day			Name of RBI RBI			